

**ANDREW YULE & COMPANY LIMITED**  
**(A Government of India Enterprise)**  
**Tea Division**  
**8, Dr. Rajendra Prasad Sarani**  
**Kolkata – 700 001**

**NOTICE FOR EXPRESSION OF INTEREST**

**ANDREW YULE & CO. LTD.(A Govt. of India Enterprise)-TeaDivision**, to appoint vendor for erection of Movable Kiosk as per specifications in various places in Kolkata as detailed in tender document.

Tender document may be downloaded from [www.andrewyule.com](http://www.andrewyule.com) or <https://eprocure.gov.in/> or Corrigenda or clarifications, if any, shall be posted on the above mentioned websites only.

AYCL reserves the right to accept or reject any tender.

**Schedule of Tender**

1.	Ref. No.	<i>TEA/RETAIL /2023-24/01</i>
2.	<b>Date of publication of NIT through publication AYCL/ CPP web portal</b>	<b>13.04.2023</b>
3.	<b>Date of availability of NIT to the Vendors for downloading</b>	<b>13.04.2023</b>
4.	<b>Last date of submission of duly filled Annexure-I with desired documents as mentioned in Annexure-II to AYCL Ltd.</b>	<b>27.04.2023</b>

Within specified Date, interested applicants must submit the following documents to Asst. General Manager (Retail Tea)-Tea Division, Andrew Yule & Co. Ltd., 8 Dr. Rajendra Prasad Sarani, Kolkata – 700001.

- Duly filled General information, under Annexure-I complete in all respect along with desired information as mentioned in Annexure-II & duly signed Annexure III.
- Company Profile

In case of failure to submit any documents within the stipulated time, the offer may be rejected.

**List of Annexures**

<b>General Information</b>	<b>- Annexure-I</b>
<b>General Guidelines</b>	<b>- Annexure-II</b>
<b>Scope of Work</b>	<b>- Annexure-III</b>

**ANDREW YULE & COMPANY LIMITED  
Tea Division**

**General Information**

**(This document should be dully filled up and attached along with desired documents)**

The applicants are required to furnish full information to the queries included in this form. In giving the particulars, the supporting documents/certificates as called for per queries at places, must be tagged with the application for evidencing the information furnished in the application.

1. Name of the firm in full :

2. Address, Telephone No.,  
Fax No. & E-mail :  
a) Address :

b) Telephone No. :

c) Fax No. :

d) E-mail ID :

3. a) Ownership Status of the organization:  
b) Branch locations:

4. Trade License No.  
**(Please attach a photo  
copy of the license) :**

5. Bankers name  
(a) Name of the Bank :  
(b) Name of the Branch :  
(c) Account No. :

**Note : A copy of Banker's Certificate to be attached.**

6. GST Registration No. :  
**(Please attach photocopy GST Registration Certificate/Acknowledgement of GST  
Enrolment Form**

7. I. T. Permanent Account No.

9. Total monetary value of contract works performed for each of last three years for individual project of similar nature (Separate Sheet to be attached)

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10. Details of works of similar nature and magnitude executed within last three years in the following manner (Separate Sheet to be attached)

- a) Name of the client & contact details :
- b) Nature of the job :
- c) Year of commencement and contractual period :

12. Qualification and experience of Key Technical Personnel in the organization in the following manner (Separate Sheet to be attached) :

<u>Name</u>	<u>Brief Profile</u>	<u>Experience</u>
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I/we hereby certify that the particulars furnished by me/us above are true to the best of my / our knowledge and belief and mis-representations of facts will render me/us liable to my/our action as may be deemed fit by Andrew Yule & Co. Ltd. (Tea Division) & have the sole discretion to reject or accept my/our candidature.

(Signature of the Applicant)  
Office Stamp/Seal.

Place :

Date ;

List of Enclosures :

**ANDREW YULE & COMPANY LIMITED**  
**Tea Division**  
**General Guidelines**

1. The responding applicant shall be a single entity incorporated in India as a Company/Registered Partnership Firm or a Proprietorship Organization having an established setup with a minimum of three year experience in the similar work.
  2. The responding applicant must be registered in India with appropriate tax and other administrative authorities.
  3. The responding applicant should furnish an undertaking to the effect that the firm has not been black listed in India by any Govt. Organization/Dept./Entity. Also it should keep AYCL informed in writing, in case such situation arises after the agency is included in panel.
  4. Applying Agency should have office in Kolkata.
  5. All documents submitted with the EOI to be submitted by an authorized official of the responding applicants
- NB : Responding applicant should ensure submission of all pages (including Annexure I and duly signed Annexure-II&III (with office stamp/seal) along with self-attested copies of all supporting documents.**

**ANDREW YULE & COMPANY LIMITED**  
**Tea Division**  
**Scope of Work**

Appointment of vendor for erection of Movable Kiosk as per specifications in various places in Kolkata

Size/Specifications of the Kiosks are as follows:

**1) Size of the Kiosk: 8' (Length) x 8' (Width) x 8' (Height)**

**Specifications:**

- a) Kiosk should be made of 1.2mm MS pipe structure and covered with 18mm ISI marked waterproof ply wood.
- b) Decorative with 3mm ACP outdoor grade with vinyl branding both inside and outside of the wall of Kiosk.
- c) Kiosk should be open from three side and protected with shutter system.
- d) Glow sign needed on the top of the kiosk with Yule Tea Logo and all product photos.
- e) Inside of Kiosk should be designed with good quality ISI marked corrugated sheet false ceiling, ceiling fan, music system, decorate with adequate light along with spot light, storage/product display selves as per requirement, adequate electrical point for POS machine, tea vending machine etc.

**Location : Andrew Yule and Co. Ltd.**  
**8, Dr. Rajendra Prasad Sarani**  
**Kolkata-700001**

**2) Size of the Kiosk: 14' (Length) x 5' (Width) x 8' (Height)**

**Specifications:**

- a) Kiosk should be made of 1.2mm MS pipe structure and covered with 18mm ISI marked waterproof ply wood
- b) Decorative with 3mm ACP outdoor grade with vinyl branding both inside and outside of the wall of Kiosk.
- c) Kiosk should be open from two side and protected with shutter system.
- d) Glow sign needed at outside of the gate of BCCI with Yule Tea Logo and all product photos.
- e) Inside of Kiosk should be designed with good quality ISI marked corrugated sheet false ceiling, ceiling fan, music system, decorate with adequate light along with spot light, storage/product display selves as per requirement, adequate electrical point for POS machine, tea vending machine etc.

**Location : Bengal Chamber of Commerce**  
**“Royal Exchange Building”**  
**6, Netaji Subhas Road**  
**Kolkata-700001**

### **3) Size of the Kiosk: 10' (Length) x 8' (Width) x 10' (Height)**

#### **Specifications:**

- a) Kiosk should be made of 1.2mm MS pipe structure and covered with 18mm ISI marked waterproof ply wood
- b) Decorative with 3mm ACP outdoor grade with vinyl branding both inside and outside of the wall of Kiosk.
- c) Kiosk should be open from three side and protected with shutter system.
- d) 3 nos.(Three only) glow sign needed on the top of the kiosk with Yule Tea Logo and all product photos.
- e) Inside of Kiosk should be designed with good quality ISI marked corrugated sheet false ceiling, ceiling fan, music system, decorate with adequate light along with spot light, storage/product display selves as per requirement, adequate electrical point for POS machine, tea vending machine etc.

**Location** : **ECO Park**  
**Major Arterial Road (South-East)**  
**Biswa Bangla Sarani, AA II,**  
**New Town, Kolkata-700156**

#### **Contractual Rate**

The applicants are requested to indicate estimated contractual rate for undertaking the above job. The rate is not final but will be finalized through Tender amongst the qualified applicants to this EOI for which necessary information will be sent to only qualified applicants.

#### **Terms of Payment**

The Applicants are also requested to indicate payment terms which will be finalized as per prevalent norms of the Company which shall be notified before submission of final offer on being found eligible post submission of documents for Prequalification Bid for EOI. The applicant should be agreeable for milestone payment on successful achievement of deliverables as per terms of agreement.

For any further clarification please contact:

- 1) Mr. Seemanta Kumar Das, Mob No.8638103544
- 2) Mr.Sujoy Nandan, Mob. No.9830147260